



COVID-19 HEALTH & SAFETY PLAN

This is the Health and Safety Plan Statement of

YONSEI BASKETBALL ACADEMY (NZ) LIMITED *“YBA BASKETBALL NEW ZEALAND”*

Our statement of general plan is:

- To provide adequate control of the health and safety risks arising from our work activities in relation to COVID-19;
- To consult with our employees on matters affecting their health and safety;
- To provide and maintain safe plant and equipment of venue hire;
- To ensure safe handling and use of hygiene products and training equipment;
- To provide information, instruction and supervision for employees;
- To ensure all employees are competent to do their tasks, and to give them adequate training;
- To prevent accidents and cases of work-related COVID-19 spread;
- To maintain safe and healthy working conditions to follow government regulations; and
- To review and revise this plan as necessary at regular intervals.

Signed: _____ (Director of Company)

Date: _____

Review Date: _____

Call: 09 415 2002 , 027 445 0203

Email: jay01732@hotmail.com , yba.basketball.nz@gmail.com

Website: www.ybanz.com

Please continue to monitor for further updates from <https://covid19.govt.nz/> , <https://health.govt.nz> ,
<https://nz.basketball/bbnz-covid-19-updates/> and <https://sportnz.org.nz/covid-19/>

YBA Basketball New Zealand Covid-19 Health and Safety Plan

Government Level Guidelines

Updated: 15th May 2020

Covid-19 Level 2 "Reduce"	<ul style="list-style-type: none">- Household transmission could be occurring.- Single or isolated cluster outbreaks.
Key Government Measures	<ul style="list-style-type: none">- Physical distancing of one metre outside home (including on public transport).- Gatherings of up to 100 people indoors and 500 outdoors allowed while maintaining physical distancing and contact tracing requirements.- Sport and recreation activities are allowed if conditions on gatherings are met, physical distancing is followed and travel is local.- Public venues can open but must comply with conditions on gatherings and undertake public health measures.- Health services operate as normally as possible.
YBA Basketball NZ Measures	<ul style="list-style-type: none">- YBA NZ trainings are risk assessed and reviewed to determine if they will proceed. Decisions made on a case by case on each are and facility availability.- YBA NZ staff may return for work, workshops and face to face meetings are risk assessed and reviewed to determine if they will proceed. Decisions made on a case by case basis.- No new member intakes for all available training programs.- YBA members return to training in different stages scheduled by YBA staff to ensure social distancing and gathering requirements are met.- No spectators allowed in YBA training venues. YBA staff may allocate maximum number of parents / caregivers if required.- Contact tracing information is required for all attendees per training, including any unexpected visitors.- Common areas of facilities and training equipment to comply with public health hygiene requirement. This includes prior, during and after training.
If anyone is feeling unwell, they should seek appropriate medical advice if necessary Healthline 0800 611 116	

Please continue to monitor for further updates from <https://covid19.govt.nz/>, <https://health.govt.nz>, <https://nz.basketball/bbnz-covid-19-updates/> and <https://sportnz.org.nz/covid-19/>

YBA Basketball New Zealand Covid-19 Health and Safety Plan

Facilities (Indoor and Outdoor)

Updated: 15th May 2020

YBA Basketball NZ General	<ul style="list-style-type: none">- Communicate consistently with facility managers on Health & Safety system, contact tracing and spectator rules to align with YBA H&S plan.- Entry and exit protocols to be agreed by facility managers and YBA NZ.- YBA Health and Safety plan displayed in place during training time.- Hand sanitizer provided at the entrance.- Water and soap in changing room provided, limited access control on changing room usage.- Body Temperature check on venue entrance.- Limited entry for 100 people in a venue including all of YBA staff.
Staff	<ul style="list-style-type: none">- Return to work is determined by facility access.- Manage and monitor venue entry and exit including unexpected visitors.
Members / Students	<ul style="list-style-type: none">- To follow YBA Health and Safety Plan.
Parents / Caregivers	<ul style="list-style-type: none">- No access to venue unless emergency or approval by YBA staff.
If anyone is feeling unwell, they should seek appropriate medical advice if necessary Healthline 0800 611 116	

YBA Basketball New Zealand Covid-19 Health and Safety Plan

Contact Tracing

Updated: 15th May 2020

YBA Basketball NZ General	<ul style="list-style-type: none">- Digital attendance sheet to be used and shared online.- Digital contact tracing sheet to be used and shared online for every training session.- Update all the contact details and members' information to build and maintain accurate database.
Staff	<ul style="list-style-type: none">- All staff must fill in Shared Attendance Sheet and Contact Tracing Sheet at all times.- Manage and monitor venue entry and exit for attendance of all members, parents and visitors.- Cross check the shared documents after training to maintain accuracy.
Members / Students	<ul style="list-style-type: none">- Must notify to YBA staff upon arrival.- Must notify to YBA staff upon leave.
Parents / Caregivers	<ul style="list-style-type: none">- Required to give updated contact details to YBA.- Required to complete new documents for personal details, terms and conditions and declaration.- Should notify YBA staff if member / student is going to be absent for training.
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YBA Basketball New Zealand Covid-19 Health and Safety Plan

Cleaning and Hygiene

Updated: 15th May 2020

YBA Basketball NZ General	<ul style="list-style-type: none">- All participants and visitors must follow public health hygiene measures.- Use hand sanitizer or washing and drying hands before and after training for all participants.- Minimise sharing of equipment, no sharing on bibs.- Equipment including basketballs to be cleaned by disinfectant and dried before and after training.- Common contact points, surfaces and areas to be cleaned and sanitised before and after training.
Staff	<ul style="list-style-type: none">- Wear facial masks or spit guard to prevent spitting.- Wear long sleeves and long pants to prevent sweat on other participants.- Conduct regular check on common contact points during training.- Minimise physical contact with all participants.- No equipment sharing particularly whistles.- Regular check upon members for any symptoms of sickness during training.
Members / Students	<ul style="list-style-type: none">- To bring towels and wipe hands and body before, during and after training.
Parents / Caregivers	<ul style="list-style-type: none">- Wear long sleeves and long pants to prevent any skin to skin body contact with members / students after training.- Any symptoms of sickness in the household, do not attend training.
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YBA Basketball New Zealand Covid-19 Health and Safety Plan

Physical Distancing and Gathering

Updated: 15th May 2020

YBA Basketball NZ General	<ul style="list-style-type: none">- Maintain total of 10 people for closer distancing activities during training program.- Minimise total training attendance by size of gymnasium and courts in use.- Maintain the two-metre physical distancing requirements between groups of 10.- No high-fives or physical contacts.- Control return of members and students in stages by different returning dates.
Staff	<ul style="list-style-type: none">- Modify coaching program and settings to ensure physical distancing is in place.- Minimise contact in a group, close distancing for game time only.- Exercise extra breaks for injury and hygiene prevention.- Regular check upon members for any symptoms of sickness during training.
Members / Students	<ul style="list-style-type: none">- Follow YBA staff for physical distancing requirements.- Exercise minimum contact during training.
Parents / Caregivers	<ul style="list-style-type: none">- No access to training unless emergency or upon approval by YBA staff.- Drop off only, exercise physical distancing by staying in the car.- Exercise one person pick up and drop off.
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